



Utterly Printable

DESIGN & PRINT FOR IMPORTANT DAYS

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*Thank you for placing a download-only order with Utterly Printable!*

If you are reading this, then you have successfully downloaded your artwork file. It has been rendered at a **print-ready resolution of 300dpi**. And as you can see, your file contains **3 different artwork formats**. This is to try and ensure that you have at least 1 version that will work with your domestic printer, or any commercial printer you decide to take it to from here.

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*For those of you printing at home:*

**Important:** We recommend that you print only 1 copy to begin with. This will stop you from spoiling paper if the printer settings are not quite right yet.

We recommend starting with “**Option 1 – Single Pages**”. If that does not work with your printer, you can then move on to “**Option 2 – Spread Pages**”. We are very confident that one of these versions will work, but just get in touch with us a [support@utterlyprintable.com](mailto:support@utterlyprintable.com) if this is not the case.

### Printer Settings:

Open your design file on your computer. Almost all viewers will now give you the option to set the **print layout** or **format** to “**card**” or “**booklet**”. If you cannot easily find this setting, then a quick Google search for your chosen program and/or printer model will give you the answer. Regrettably, because of the range of different printers on the market, we are unable to offer specific advice here.

### Home printing tips:

- Make sure you have **double-sided printing** selected as an option.
- Make sure you have selected the **correct page size** for your printer.
- Make sure you have “**scale**” or “**zoom**” set to “**100%**”; “**Actual Page Size**”; or any similar sounding term.
- Make sure you **take a good look at the preview** offered by you printer’s dialogue box, prior to going to print. This will give you a good idea of how the final printed item will look. If it does not look correct here, then it is unlikely to print well.

## I need to rearrange or reorder my PDF pages!:

If you need to change the order of your pages, we can recommend using an online service such as [pdf2go.com](https://pdf2go.com), or [ilovepdf.com](https://ilovepdf.com) to do this.

## My printer does not print both sides:

If your printer does not have an automatic double-sided print feature, then we recommend you start with the PDF file named “**Option 2 - Spread Pages**”. You will need to take your time and print single pages, one at a time. This will allow you to then reload the paper, and print the reverse pages. Again, we recommend online services such as [pdf2go.com](https://pdf2go.com), or [ilovepdf.com](https://ilovepdf.com) to split out and rearrange pages if required.

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## *For those of you printing with a commercial print shop:*

If working with a professional printer, in most instances they will require your design to have 3mm bleed. For this reason, you will most likely need to send them “Print Shop - Single Pages (3mm Bleed)”.

This is the industry standard for artwork submission.